

JUVENILE BOARD MEETING  
**JUVENILE JUSTICE CENTER**  
**1200 CONGRESS, ROOM 8013**  
**July 25, 2012 12:00 P.M.**  
JUDGE ED EMMETT, CHAIRMAN

**SECOND AGENDA**

JUDGES: Burke Phillips  
Campbell Schneider  
Devlin Vara  
Millard

STAFF: Thomas D. Brooks  
Executive Director

**I. APPROVAL OF MINUTES**

**II. OLD BUSINESS**

**III. NEW BUSINESS**

1. Recommendation for approval of a salary upgrade for Assistant Deputy Directors. Brooks
2. Authorization to execute a contract between the Juvenile Board and the Texas Juvenile Justice Department and approval of state budgets including salary schedules for State Financial Assistance, Commitment Reduction Program, Prevention and Intervention Program, Juvenile Boot Camp (Leadership Academy), and other funds associated with the Texas Juvenile Justice Department. Brooks
3. Approval of budgets for the 2012-2013 year including salary schedules and position change requests associated with the Juvenile Justice Alternative Education Program, Instructional Materials Allotment, Excel Academy Charter School, Technology Allotment, and IDEA-B Formula programs. Brooks
4. Approval of the Harris County Juvenile Justice Alternative Education Program's Policy and Procedures Manual and Student Manual for the 2012-2013 school year. Brooks
5. Approval of the Excel Academy Charter Schools change to the official Average Daily Attendance time policy for the Juvenile Detention Center. "Juvenile Detention Center ADA attendance must be taken at 9:00 am of the instructional day at the specific time designated by the Board unless the unit is shut down due to safety and security concerns, then attendance will be taken immediately once the unit is reopened, changes will be noted accordingly." Brooks
6. Approval of Child Abuse and Other Maltreatment of Children policy and procedure. Brooks
7. Approval of Bullying policy and procedure. Brooks

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|--|---|---------------------------------|--|--|----------|-------------------------|----------|----------------------------------|----------|--|
| 8.                                       | Authorization to execute a contract with Harris County Protective Services for Children and Adults for case management services for the Juvenile Justice Alternative Education Program for September 1, 2012 through August 31, 2013 in an amount not to exceed \$33,284.90.  | Brooks                          |  |  |          |                         |          |                                  |          |  |
| 9.                                       | Authorization to execute a contract with Harris County Protective Services for Children and Adults for case management services for the Excel Academy Charter School for October 1, 2012 through September 30, 2013 in an amount not to exceed \$66,569.80.   | Brooks                          |  |  |          |                         |          |                                  |          |  |
| 10.                                      | Authorization to execute a contract with the Harris County Sheriff's Office for law enforcement services for the Juvenile Justice Alternative Education Program for September 1, 2012 through August 31, 2013 in an approximate amount of \$118,000.  | Brooks                          |  |  |          |                         |          |                                  |          |  |
| 11.                                      | Authorization to execute the second of three (3) renewal options of a contract for counseling services for the Harris County Juvenile Probation Department for the term September 1, 2012 through August 31, 2013 at a cost not to exceed \$140,000.  | Brooks/Purchasing               |  |  |          |                         |          |                                  |          |  |
|  | <table border="0" style="margin-left: 20px;"> <tr> <td colspan="2">Maritza Martinez-Chinchilla dba</td> </tr> <tr> <td style="padding-right: 20px;">Maritza Martinez-Chinchilla &amp; Associates</td> <td>\$35,000</td> </tr> <tr> <td>Marsha Sharp Associates</td> <td>\$45,000</td> </tr> <tr> <td>Virginia Lara &amp; Associates, Inc.</td> <td>\$60,000</td> </tr> </table> | Maritza Martinez-Chinchilla dba |  | Maritza Martinez-Chinchilla & Associates | \$35,000 | Marsha Sharp Associates | \$45,000 | Virginia Lara & Associates, Inc. | \$60,000 |  |
| Maritza Martinez-Chinchilla dba          |   |                                 |  |  |          |                         |          |                                  |          |  |
| Maritza Martinez-Chinchilla & Associates | \$35,000  |                                 |  |  |          |                         |          |                                  |          |  |
| Marsha Sharp Associates                  | \$45,000  |                                 |  |  |          |                         |          |                                  |          |  |
| Virginia Lara & Associates, Inc.         | \$60,000  |                                 |  |  |          |                         |          |                                  |          |  |
| 12.                                      | Approval of Tomball Police Department, Patrol Office, Juvenile Room #1, Juvenile Room #2 and AFIS Room at 400 Fannin, Tomball, TX 77375 as Juvenile Processing Offices.   | Brooks                          |  |  |          |                         |          |                                  |          |  |
| 13.                                      | Notice to JPD from the Houston Independent School District of professional services agreement termination for the part-time services of one Certified Juvenile Probation Officer effective August 31, 2012. <i>(not a voting item)</i>  | Brooks                          |  |  |          |                         |          |                                  |          |  |

#### IV. STATUS REPORTS

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|----|---|----------|
| 1. | Agency Overview:<br>Charter School and JJAEP Updates<br>Departmental Staff Meeting<br>Residential & Behavioral Services<br>JDAI Update<br>Specialty Courts<br>Statistics<br>TJJD Update<br>Budget Preparation<br>Strategic Planning | Brooks   |
| 2. | Litigation and Legal Update   | Leuchtag |
| 3. | Referee Report:<br>Hearings<br>Population<br>Referrals  | Graul    |

**V. PUBLIC COMMENTS**



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Ed Emmett, County Judge

SEAL

*The Juvenile Board may take action on any item listed on this agenda. The Juvenile Board may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted by law for a closed session.*

**For those persons requiring special accommodations, please contact Karen or Melanie at 713.222.4812 at the Harris County Juvenile Probation Department at least 24 hours in advance.**