



Verification of Employment

All employment verification requests for other employment, car loans, etc. must be faxed with a signed release to **713-222-4381** or **713-437-8419**. Employment verifications cannot be done over the phone.

If the request is for a **mortgage loan**, that request and release should be sent to the **Auditor's office at 713-437-4380**. HCJPD Human Resources does not handle these verifications. Please note that the turn-around time for the Auditor's Office to provide this verification is 7-10 business days. In addition, the release must be signed within 30 days of your request. If you have questions about this process, please contact Fabiola Salas at 713-222-4232 or

Teacher Service Records – Fax the request to Sandra Cortes at 713- 437-4994 or for questions dial: 713-222-4191.

Investigators - Fax a signed release request to Sandra Cortes at 713- 437-4994 or for questions dial: 713-222-4191.

To access payroll information or W2s (before February 2020) go to:
<https://www2.harriscountytexas.gov/employee/>.

- You will need your Employee ID Number that was issued upon your employment. To obtain this number, contact Fabiola Salas at 713-222-4232